

## South Tees Joint Health and Wellbeing Executive

### Terms of Reference

#### 1. Focus

The focus for South Tees Joint Health and Wellbeing Executive group

Principal Function	Principal Subject Matter	Main Business Focus	Timescales
<b>Shared Planning</b>	<ul style="list-style-type: none"> <li>Improving system outcomes</li> </ul>	“Design, develop and enhance <b>integrated</b> health and social care system	Longer Term – within the next 3-5 years
<b>Shared priorities approach</b>	<ul style="list-style-type: none"> <li>ensuring system alignment e.g. commissioning, pathways, policies protocols</li> <li>solving problems,</li> <li>identifying barriers</li> <li>Managing risks</li> </ul>	A small number of key priorities to improve health and social care in South Tees.	Medium term – within the next year
<b>Shared System Monitoring</b>	<ul style="list-style-type: none"> <li>Resources allocation and use</li> <li>Service utilisation</li> <li>Current levels</li> <li>Historic trend</li> <li>‘How Much £ - How Many people’?</li> </ul>	<ul style="list-style-type: none"> <li>Recommendations from HWBB</li> <li>Recommendations from BCF Monitoring Groups</li> <li>Provide assurance to Joint H&amp;WBB</li> <li>Areas of under performance</li> </ul>	Short term – within the next week, month

#### 2. Principles

All members of the South Tees Joint Health and Wellbeing Executive shall be committed to:

- Public, patients and service users are at heart of everything we do
- Care is delivered in the most appropriate setting close to home
- Decisions that impact on demand are considered across whole system not individual organisations

- Decisions will be based on evidence and a collective understanding of a single version of the truth – data sharing will be the norm, not the exception
- Duplication is avoided and collectively we will make the best use of our resources – ie the best use of the £South Tees
- We are committed to a culture of transparency and openness
- Commitment from all to make this happen.
- Sharing risks and benefits.

### **Remit**

The South Tees Joint Health and Wellbeing Executive Group (HWBExec) will be mandated by the Single Health and Wellbeing Board:

- To provide strategic leadership in shaping health and care
- To oversee the progress and implementation of the HWB work programme
- To promote integration, collaboration and partnership working and ensure that this is delivered through the varied work streams including the transformation agenda.
- To oversee the development and refresh of the Joint Strategic Needs Assessment (JSNA) so that future commissioning/policy decisions and priorities are evidenced based
- To promote and encourage integration and partnership working including joint commissioning, pooled budgets and joint delivery across the NHS, social care, public health and other service providers
- To initiate and support stakeholder and community engagement and consultation work in relation to health and wellbeing issues
- To appoint task and finish groups/sub-committees for specific pieces of work that support or inform health and wellbeing across South Tees
- Recommend priorities for programmes based on Joint Strategic Needs Assessment.
- Monitor performance against local targets and indicators including the relevant Better Care Fund metrics, Adult Social Care and Public Health outcomes frameworks,
- Ensure strategic decisions have considered the health and wellbeing implications of residents.
- Report to the Joint South Tees Health and Wellbeing Board on action and progress in the implementation of the Boards work programme.
- Ensure the appropriate engagement of communities through robust communication and engagement methodologies.
- Ensure there is a consistent approach to commissioning.

### **4. Membership and Substitutions**

South Tees Joint Health and Wellbeing Executive is a joint system wide partnership that comprises of senior officers from:

- NHS South Tees Clinical Commissioning Group (STCCG)
- South Tees Hospitals NHS Foundation Trust (STHFT)
- Tees, Esk and Wear Valley NHS Foundation Trust (TEWV)
- Primary care representation
- Middlesbrough Borough Council
- Redcar & Cleveland Borough Council
- Middlesbrough Voluntary Development Agency
- Redcar Voluntary Development Agency
- Coast & Country Housing
- Thirteen Housing Group
- HealthWatch

In order to ensure consistency and ability for decision-making, ad-hoc substitutions will not be allowed. A deputy will be nominated for those instances of non-attendance

The table below sets out the proposed membership and nominated deputies

Organisation	Member	Nominated Deputy
South Tees Integration		
Redcar & Cleveland Borough council		
Middlesbrough Borough Council		
South Tees Clinical Commissioning Group		
South Tees Hospitals NHS Foundation Trust		
Tees, Esk & Wear Valleys NHS Foundation Trust		
Middlesbrough Voluntary Development Agency		
Redcar Voluntary Development Agency		

Coast & Country Housing		
Thirteen Housing Group		
Healthwatch		

Members of the Executive may co-opt additional members to the group from time to time to support them in the delivery of the work programme.

**The role of the members:**

- Members' have a responsibility to feedback progress on implementation, risks and overall performance to their respective organisations
- To act in the best interests of the group, the organisations they represent and the people and business community of South Tees.
- To represent the views of the group in external networks and meetings as appropriate.
- To attend all appropriate meetings wherever possible.

**5. Governance**

**Chair and Vice Chair**

The **xxxx** shall act as Chair for the South Tees Joint Health and Wellbeing Executive group.

The Vice Chair will be nominated by the group when required.

This shall be reviewed after the first year.

**Governance**

The Health and Wellbeing Executive group will be directly accountable to the Joint South Tees Health and Well Being Board

**Meetings and secretariat**

Meetings will be held **monthly**.

Support will be provided by the South Tees Integration Programme Manager